

Self-assessment of Klüber Lubrication München GmbH & Co. KG

General information	
Name	Klüber Lubrication München GmbH & Co. KG
Address	Geisenhausenerstraße 7 81379 München, Germany
Phone/fax	+49-89-7876-0 / -333
Homepage	www.klueber.com
Year of foundation:	1929, as "Mineralölfabrik Theodor Klüber"
Nature of ownership General partner	SE & Co. KG Freudenberg Chemical Specialities GmbH (FCS) Member of the Freudenberg Group Weinheim
Managing Board:	Claus Langgartner <i>(Speaker of the Board; Sales, Marketing)</i> Dr. Dirk Loderer <i>(Technology/R&D)</i> Thomas Wieandt <i>(Finances, Administration)</i>
Sales in Germany	Klüber Lubrication Deutschland GmbH & Co. KG Klüber Lubrication Deutschland GmbH & Co. KG is the independent sales company of Klüber Lubrication München SE & Co. KG for Germany.
Number of employees in Germany	900
Number of employees worldwide	2455
working in Research & Development/ Quality Assurance:	205
working in Sales and Marketing:	1240
Sales of KL Group in 2021	€ 840m
versus 2020:	€ 715m
Share of foreign sales (by customer location):	87%

Information on products and activities	
Our mission	Klüber Lubrication provides tribological solutions for defined market segments / applications worldwide by selling products developed and made by Klüber Lubrication directly to OEMs and operators.
Products	More than 2000 speciality lubricants: greases, oils, pastes, bonded coatings, etc.

Production and sales companies:	18 in Austria, Argentina, Belgium, Brazil, China, Germany, India, Japan, Korea, Mexico, Spain, Turkey, USA (TX,NH)
Sales companies:	39 in Australia, Chile, Czech Republic, Denmark, France, Finland, Great Britain, Hungary, India, Indonesia, Italy, Japan, Korea, Malaysia, Mexico, Norway, Poland, Romania, Russia, Singapore, Switzerland, Sweden, Slovakia, Singapore, South Africa, Spain, Thailand, Turkey, USA

Quality, environmental and occupational safety management systems

Klüber Lubrication München GmbH & Co. KG operates a quality, environmental and occupational safety management system certified according to the following international standards:

- DIN EN ISO 9001
- IATF 16949
- ISO 14001
- ISO 45001

(in the currently valid version)

The certificates are available for download under www.klueber.com.

Contact: QHSE-affairs@klueber.com

Klüber Lubrication München GmbH & Co. KG operates a process-based management system for quality, environmental protection and occupational safety comprising the following elements:

- Corporate policy and objectives regarding quality, environmental protection and occupational safety
- Electronic management manual including process-based system documentation
- Context-Analysis with opportunity-risk considerations
- Risk-Management
- Product-Safety Concept
- Procedures for initiation and monitoring of correction and preventive measures
- Annual management review
- Internal and external audits to monitor compliance with standard-related, customer and internal requirements
- Documented processes for:
 - Supplier management
 - Raw material selection, incoming goods inspection
 - Material compliance management
 - Development of product and manufacturing processes (including APQP, FMEA, PPAP, etc.)
 - Manufacturing processes and finished product inspections ensuring consistent product quality
 - Infrastructure management, maintenance and calibration requirements for testing, measurement and calibration equipment and production facilities
 - Documentation system for all evidence and records associated with the manufacture and quality of products
 - Status indication for materials (approved, quarantine or disposal), traceability of products
 - Initiation and implementation of fault investigation, correction and preventive measures where deviations are possible or have been detected
 - Change management
 - Handling, packaging, labelling, storage and shipment of products
 - Training programmes including documentation for all employees working in processes related to quality

- Analysis of customer satisfaction, handling of customer complaints, complaint management
- Regular monitoring and evaluation of environmental status of raw materials, products, waste products as well as of production and supporting processes
- Implementation of environmental, legal and customer requirements
- Regular monitoring and evaluation of safety and health risks
- Emergency management and contingency plans

Food and pharmaceutical standard (hygiene management)

With our H1 lubricants, we meet the specific hygiene requirements of the food-processing and pharmaceutical industries.

Klüber Lubrication München GmbH & Co. KG is certified according to ISO 21469 (in the currently valid version) "Safety of machinery - Lubricants with incidental product contact - Hygiene requirements"

In line with this international standard, the following requirements are met:

- Lubricants that may have incidental contact with food products, cosmetics, pharmaceuticals, tobacco products or animal feed (H1 lubricants): formulations approved by NSF (National Sanitation Foundation)
- A hygiene strategy including risk assessment for the whole process from ordering raw materials to lubricant manufacture to the packaging and shipment of the finished product. Internal and external audits monitor compliance with these requirements.
- Our services: KlüberEfficiencySupport offers professional solutions for the compliance with hygiene requirements regarding storage and use of Klüber products as stipulated by this standard (e.g. generation of lubrication charts for production machinery, training on lubricants, etc.).

The ISO 21469 certificate is available for download under www.klueber.com.

General security and safety

To ensure a maximum of security for our employees and customers, the plant in Munich has the following measures in place:

- Admission control and alarm systems preventing unauthorised access to the company premises and specific areas
- Admission control by means of authorisation profiles; special rules for visitors
- Air freight security - The Maisach plant of Klüber Lubrication München is certified as "known consignor" by Germany's Federal Aviation Office (Luftfahrtbundesamt - LBA) and therefore enjoys simplified procedures for the shipment of freight by air. Authorized Economic Operator - The company's plants in Munich and Maisach are certified as Authorized Economic Operators (AEO - F) by the Main Customs Office in Munich and therefore enjoy simplified customs procedures
- Import and export monitoring

Safety facilities such as fire extinguishers, fire doors, alarm systems and smoke detectors.

Risk assessments and contingency plans, personal protection kits, first-aid kits and defibrillators complete our range of occupational safety measures.

Information Security / IT Security

Information Security is an FCS-Groupwide initiative, with a holistic approach in the organization which Klüber Lubrication SE & Co KG belongs too. All staff members of any business-unit, regardless of its business-model, its market, its location or any other factor are concerned about Information Security. It covers the disciplines around Governance, Risk and Compliance and is well integrated in the business.

The security goals of the FCS-Group are:

- ensuring the confidentiality, integrity and availability of IT Systems, Services, Applications
- ensuring the confidentiality, integrity and availability of information, data and documents such as work results, project data, research and development and intellectual property in general
- ensuring the proactive protection of IT-Systems, Services, Applications, Programs and facilities against threats, risks and attacks.
- prevention of misuse of IT Systems, Services, Software, Applications, Programs and Storage (improper use, use by unauthorized persons)
- prevention of misuse of information, data and media (improper use, use by unauthorized persons)
- securing the handling of confidential information, data and assets- in storage, in process and in transit.
- compliance with the relevant laws, regulations and other legal provisions
- safeguarding the personal rights and personal data according to GDPR or other applicable data protection laws.

FCS has established an information security management system (ISMS) based on the international standard ISO/IEC 27001. The international ISO/IEC standard series 2700x has a process-oriented approach, leads to continuous improvement, allows information security to be controlled across the group. In addition, FCS follows the NIST Cybersecurity Framework to ensure the aspects of identify, protect, detect, respond and recover are managed.

Chemicals legislation

Pursuant to the REACH Regulation 1907/2006, all our phase-in substances are registered. We have certificates of exemption for substances that are not subject to registration according to REACH Annexes IV and V. For substances manufactured or imported in quantities < 1 t, there is a rule of exemption for minor quantities which is monitored regularly by Klüber Lubrication. Klüber Lubrication has also registered substances we manufacture, import or re-import. Klüber Lubrication does not use any SVHC substances listed in Annex XIV of the REACH regulation. Klüber Lubrication includes all its SVHC candidates in the safety data sheet of the respective product according to the SVHC candidate list. For information on our raw materials' and products' conformity with chemical law, please see www.klueber.com.

Contact: REACH@klueber.com

Unless otherwise agreed in writing, we exclusively deliver goods on the basis of our current product information leaflets and safety data sheets. You can download these documents from www.klueber.com. We will also gladly send them to you on request. In general, safety data sheets are provided in line with legal requirements.

Safety data sheets can be requested from domestic.sales@klueber.com

Employees' rights and social standards

Freudenberg SE (Freudenberg), Weinheim and Freudenberg Chemical Specialities GmbH & Co. KG (FCS), Munich, to which our company belongs, have for a long time advocated the respect for ethical norms and compliance with legal and societal rules and regulations. Corresponding commitments are laid down in the Freudenberg Business Principles, the Freudenberg Values & Principles and the Code of Conduct as well as in other internal regulations. In January 2014, the Freudenberg Group signed the United Nations Global Compact.

We underline our commitment to compliance with these standards in all our activities, especially to their stipulations regarding the following:

- Child labour
- Forced labour
- Minimum standards for health protection and occupational safety
- Trade unions and freedom of assembly
- Discrimination ban
- Ban on physical or psychological punishment
- Working hour limits
- Adequate wages and salaries